

# Hawkesbury River County Council

*The Local Weed Control Authority for Blacktown, Hawkesbury, Penrith and, The Hills Shire Councils*

## Operational Plan 2017-2018



Prepared in accordance with provisions contained in the *Local Government Act 1993* and its regulations.

**Draft Copy for Public Comment**

Please send all comments on this document to  
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# Glossary of Terms and Abbreviations

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The following definitions and abbreviations are used in the Upper Hunter County Council Business Activity Strategic Plan:

<b>B Act</b>	Biosecurity Act 2015 (NSW), replaces NW Act.
<b>BASP</b>	Hawkesbury River County Council Business Activity Strategic Plan
<b>Biosecurity Duty</b>	The obligation to minimise and control risk from Biosecurity Matter, such as weeds.
<b>BIS</b>	Business Information System (NSW Department of Primary Industries)
<b>Constituent Councils</b>	Blacktown City Council, Penrith City Council, The Hills Shire Council and Hawkesbury City Council. These local government areas constitute the area of operation for the Hawkesbury River County Council.
<b>Council</b>	Hawkesbury River County Council
<b>County Council</b>	Hawkesbury River County Council
<b>LGA 1993</b>	Local Government Act 1993 (NSW)
<b>Noxious Weeds</b>	Plants which were declared noxious by NSW Noxious Weed Act 1993 for the area of operation of the Hawkesbury River County Council. As of 1 July 2017, this Act will be repealed and the term no longer assist. See B Act.
<b>NSW DPI</b>	NSW Department of Primary Industries
<b>NWA 1993</b>	NSW Noxious Weed Act 1993
<b>HRCC</b>	Hawkesbury River County Council
<b>SWBM</b>	Sydney West Blue Mountains Regional Weeds Committee
<b>SWC</b>	Sydney Weeds Committee, established under the Local Land Services Act 2014 (NSW)
<b>WAP</b>	NSW Weeds Action Program

# County Council Contact Details

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## Head Office and Works Depot

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# Legislative Requirements of the Operational Plan

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In accordance with Section 405, Local Government Act 1993, Council is required to develop an Operational Plan which:

- must be adopted before the beginning of each financial year, and must outline the activities to be undertaken that year, as part of the Delivery Program.
- must include the Statement of Revenue Policy.
- must be publicly exhibited for at least 28 days, over which period public submissions can be made to Council.
- must not be adopted before Council has accepted and considered any submissions made on the draft Operational Plan.
- must be posted on the council's website within 28 days of the plan being adopted.

# County Council- Vision and Mission Statements

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## Vision

An improved environment through an integrated approach to weed management and building community capacity.

## Mission

To provide effective integrated weed management systems to all Constituent Councils fairly and equitably in accordance with the *Biosecurity Act 2015 (NSW)*.



Figure 1: HRCC staff collecting Water Hyacinth Weevil to be used in our County

# Principal Activities

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## 1.1 Control of Weeds

Meet Strategic Objectives:



- 4.1 **Exclude,**
- 4.2 **Eradicate or Contain**
- 4.3 **Effectively Manage**

Meets Grant Objectives:



- Hawkesbury-Nepean Aquatic Weed Supplement Project 2015-2020

Program Goals:

- To control **Priority Weeds** on public roads, recreation areas and other lands controlled by Constituent Councils in accordance with the *Biosecurity Act 2015 (NSW)*.
- To ensure that other weeds do not adversely affect the health and welfare of the community.

<b>Objective</b>	<b>Performance Target</b>	<b>Actions</b>	<b>Responsibility for Achievement</b>	<b>Performance Measure</b>	<b>Budget Allocation 2017/18</b>
1. Remove and destroy all priority weed species.	Control all reported high priority weed infestations within resource allocation.	When carrying out weed control or other principal activities, inspect for the presence of prohibited biosecurity matter.	Operations Manager, Authorised Officers, Weed Officers	358 HA of priority weeds (regional eradicate target species) by 30/06/18.	\$542,883
2. Fully and continuously suppress and destroy priority weed species (containment) in line with state-wide priorities.	No increase in infestations.	Using the latest weed control techniques and practices, treat with herbicides and other suitable integrated weed management systems.	Operations Manager, Authorised Officers, Weed Officers	49.35 HA of weeds controlled by 30/6/2018.	
3. Prevent the spread and reduce the numbers and distribution of priority weed species (asset protection).	Contain and reduce biosecurity matter that poses a biosecurity impact, on an annual and seasonal basis.	Using the latest weed control techniques and practices to treat priority weeds with herbicides and other suitable integrated weed management systems.	Operations Manager, Authorised Officers, Weed Officers	73.5 HA of Class 4 noxious weeds controlled by 30/6/2018.	
4. Reduce the risk from biosecurity matter that is toxic to humans and animals on public lands.	Reduce the extent of infestations of priority weeds (containment and asset protection) which are a risk to human and animal health.	Prioritise treatment of toxic priority weed species (containment and asset protection) on public land.	Operations Manager, Authorised Officers, Weed Officers	40.95 HA of priority weeds controlled on public land by 30/6/2018.	
5. Maintain the health of staff and public who may come into contact with herbicides whilst council is conducting control priority weed species.	Report of no herbicide related illnesses.	Staff to use herbicides in accordance with guidelines of council, industry standards and specific guidelines on the label of each herbicide being used.  Spraying operations to cease when there is a danger of the public becoming contaminated with herbicides by spray or volatile drift onto neighbouring properties or contamination of produce likely to be consumed by the public, such as blackberry fruit.	General Manager, Operations Manager, Authorised Officers, Weed Officers	Less than 5 complaints or reports of ill health from the public or staff related to this activity.	



## 1.2 Inspection of Properties and Surveillance

### Meet Strategic Objectives:



- 4.1 Exclude,
- 4.2 Eradicate or Contain,
- 4.3 Effectively Manage,
- 4.4 Build Capacity

### Meets Grant Objectives:



Department of  
Primary Industries

- Hawkesbury-Nepean Aquatic Weed Management Project 2012-2016 [HNAWMP]



### Program Goals:

- To inspect public and private properties and to advise land managers on the implementation of priority weed control programs.
- To report the existence, type and extent of biosecurity matter (weeds).
- To monitor the effectiveness of each landholder's undertaking of their general biosecurity duty.
- Where control programs are not put in place or are ineffective, commence education and mentorship to build weed control capacity and adherence to the *Biosecurity Act 2015 (NSW)*.

Objective	Performance Target	Actions	Responsibility for Achievement	Performance Measure	Budget Allocation 2017/18
1. Inspect properties which have the most influence on exclusion of new weed incursions and/or protection of key landscape assets.	Carry out at least 2,300 property inspections annually in a systematic manner within sub-catchments that reflect management "zones" around key assets.	Systematically inspect various new areas bounded by specific landmarks, such as creek or road systems, each year. Report weeds found, degree of infestation, location and area infested and input all data to the database system. Report action being carried out by land occupier and further action required by land occupier to Council.	Operations Manager, Authorised Officers	2,378 Property Inspections completed by 30/6/2018.	\$465,286
2. Prevent the sale and transport of priority weeds.	No plants identified as prohibited biosecurity matter are sold in area of operation.	Inspect all nurseries and other outlets involved in the sale of plants quarterly for priority weed species.	Operations Manager, Authorised Officers	281 inspections of aquariums, nurseries and plant sale points by 30/6/2018.	
3. Re-inspect all properties systematically where landholders are under a Biosecurity direction from an authorised officer	Re-inspect as per the Property Re-Inspection Report produced from the database records.	Systematically reinspect identified properties. Report on action being carried out by landholder, and further action required by landholder to council, to comply with biosecurity direction.	Operations Manager, Authorised Officers	176 re-inspections of private properties by 30/6/2018.	
4. Advise, co-ordinate and implement priority weeds programs.	All land managers to carry out biosecurity duty in line with the <i>Biosecurity Act 2015 (NSW)</i> .	Provide advice to land managers on a one-to-one basis. This advice will be provided during inspections and field days, or over the phone, by letter or by fact sheets.	Operations Manager, Authorised Officers	171 landholders provided with advice by 30/6/2018.	
5. Undertake landscape surveillance to understand extent of weed control priorities.	Map the extent of all scheduled priority weed species. Map all state and local priority weed species.	Utilise a GIS mapping system to spatial record extent of weed infestations and achieve BIS compliance.	Operations Manager, Authorised Officers, Weed Officers	105 HA of the County mapped by 30/6/2018.	

Objective	Performance Target	Actions	Responsibility for Achievement	Performance Measure	Budget Allocation 2017/18
6. Inspect and record biosecurity matter along identified high risk pathways.	Inspect and eliminate new high priority weed species detected through inspection of high risk pathways.	Surveillance of High Risk Pathways in the region.	Operations Manager, Authorised Officers, Weed Officers	1,102.5km of High Risk Pathways monitored for weeds by 30/6/2018.	
7. Prevent establishment of prohibited matter and priority weed species in council's area of operation.	Inspect, survey and eliminate new	Seek and identify new weed incursions in the region	Operations Manager, Authorised officers, Weed Officers	5 new species identified and assessed for weed potential with less than 5HA distribution by 30/6/2018.	

## 1.3 Community Awareness

<b>Meet Strategic Objectives:</b>		<ul style="list-style-type: none"><li>• 4.3 Effectively Manage,</li><li>• 4.4 Build Capacity</li></ul>
<b>Meets Grant Objectives:</b>		<ul style="list-style-type: none"><li>• NSW Landcare – Local Coordinators Initiative</li><li>• Hawkesbury-Nepean Aquatic Weed Management Project 2012-2016 [HNAWMP]</li></ul>
<b>Program Goals:</b>		<ul style="list-style-type: none"><li>• To promote an effective level of understanding of weed awareness and management strategies amongst all stakeholders.</li><li>• To maintain membership of and/or provide assistance to:<ul style="list-style-type: none"><li>(i) Weeds Advisory Groups</li><li>(ii) Neighbouring Councils</li><li>(iii) Landcare Groups</li><li>(iv) Associated Weed Professional Associations</li><li>(v) Department of Primary Industries and other State Government Bodies</li><li>(vi) C.S.I.R.O. and other Federal Government Bodies.</li></ul></li></ul>

Objective	Performance Target	Actions	Responsibility for Achievement	Performance Measure	Budget Allocation
1. Develop awareness of prohibited and potentially damaging weeds and promote good weed management practices using integrated weed management strategies and develop Weed Management Plans for weeds of regional importance through a Regional Committee.	The public are targeted with awareness campaigns.	Conduct field days, seminars and weed walks, speak at various farmer or community group meetings.	Operations Manager, Authorised Officers, Weed Officers	25 field days, talks conducted by 30/6/2017.	\$337,738
		Use various media such as newsprint, radio, television (video) and fact sheets to distribute information on Noxious Weeds.	Operations Manager, Authorised Officers, Weed Officers	2 media releases produced 30/06/2018.	
		Promote appropriate vegetation management using integrated weed control and management techniques.	Operations Manager, Authorised Officers, Weed Officers	25 Weed Management Plans developed for landholders 30/06/2018.	
2. Participate in regional advisory groups, campaigns and surveys being conducted by stakeholders with weed control interests.	Co-ordinate activities with neighbouring Councils and the Sydney Weeds Committee.  Convene a "Local Weeds Committee" with all member Council key operational staff and other relevant stakeholders.	Consult neighbouring Councils and their Senior Staff.  Attend meetings which directly or indirectly affect Council's noxious plant control program.	Operations Manager, Authorised Officers, Weed Officers	5 Regional Meetings are attended. 30/06/2018.	
		Complete surveys or reports which support the endeavours of other bodies interested in weed control.	Operations Manager, Authorised Officers	4 surveys are completed 30/06/2018.	
3. Support Hawkesbury Landcare Program	Update Strategic Plan for the Hawkesbury Landcare Network	Form and consult with Landcare Steering Committee plan including vision, objectives and activities.	Local Landcare Coordinator	1 Plan Updated	\$50,000
	Increase community engagement	Coordinate an increase in capacity and involvement in the Hawkesbury Landcare Network.	Local Landcare Coordinator	60 new Landcarer's participate in activities  40 Existing Landcarer's attend community training events	

Objective	Performance Target	Actions	Responsibility for Achievement	Performance Measure	Budget Allocation
4. Support Landcare Program with On-Ground Support (HRCC In-Kind)	Support Landcare activities with HRCC Operational hours.	Align support hours to be of most benefit to Landcare program	Local Landcare Coordinator / Operations Manager	200 hours	\$10,000

This activity is part of the Local Landcare Coordinators Initiative.



The Local Landcare Coordinators Initiative is funded by the NSW Government, and is supported through the partnership of Local Land Services and Landcare NSW.



# 1.4 Governance

Meet Strategic Objectives:



## 4.4 Build Capacity

Meets Grant Objectives:



Department of Primary Industries

- Hawkesbury-Nepean Aquatic Weed Management Project 2012-2016 [HNAWMP]

### Program Goals

- To ensure effective and continuous communication, co-ordination and co-operation with each **Constituent Council** and the Department of Primary Industries.
- To secure the appropriate level of contributions and grants from **Constituent Councils** and Department of Primary Industries, sufficient to achieve **Council's** Goals and Objectives.
- Ensure that the **County Council** complies with its Legislative Reporting and Planning obligations.

Objective	Performance Target	Actions	Responsibility for Achievement	Performance Measure	Budget Allocation
<b>REPORTING</b>					
1. Provide ongoing information to Constituent Councils and the NSW Department of Primary Industries.	<p>Councillors to report to their respective Councils after each meeting, distribute fact sheets and annual reports.</p> <p>Maintain effective level of accurate cost/benefit feedback to Councils and the NSW Department of Primary Industries.</p> <p>The General Manager to convene a HRCC Management Network with key managers from each Council.</p>	<p>The General Manager or Operations Manager to provide feedback and reports on operations to each Constituent Council.</p> <p>Provide an annual Grant Return report to Council and return to the Constituent Councils in summary form.</p> <p>The General Manager to provide regular updates on all major Council decisions and strategic planning processes.</p>	<p>Councillors General Manager Operations Manager</p>	<p>Elected Members/Senior Staff's understanding and appreciation of the need for weed control.</p> <p>Compare level of funds to previous year and willingness of Constituent Councils to make level of contributions sought.</p> <p>The General Manager to convene two meetings per year.</p>	\$155,094
<b>GOVERNANCE</b>					
1. Conduct Council Meetings.	Conduct 6 Council meetings per year.	Conduct 6 Council meetings per year in accordance with the Local Government Act 1993.	<p>Councillors General Manager</p>	6 Meetings per year are held and minutes recorded and published on Council website.	
<b>STRATEGIC PLANNING</b>					
1. Achieve Management Planning Practices.	Annually Update and Review Council's Annual Operational Plan.	The General Manager and Operations Manager will review and monitor the Operational Plan and report to Council.	<p>Councillors General Manager</p>	Operational Plan adopted by Council by 30 June each year.	
	Update Council's Long-Term Financial Plan annually.	The General Manager and Operations Manager to update Long-Term Financial Plan report to Council.	<p>General Manager Operations Manager</p>	Plan update by 30 June each year.	
	Council's Annual Report submitted Annually.	The General Manager and Operations Manager prepare Annual Report in accordance with Local Government (General) Regulation 2005.	<p>Councillors General Manager Operations Manager</p>	Council adopts and Submits Annual Report by 30 November each year.	



<b>Objective</b>	<b>Performance Target</b>	<b>Actions</b>	<b>Responsibility for Achievement</b>	<b>Performance Measure</b>	<b>Budget Allocation</b>
	Workforce Management Strategy reviewed within four years.	The General Manager and Operations Manager will review Workforce Management Strategy and report to Council.	General Manager Operations Manager	Review conducted by 30 June 2018.	
	Review and Update Councils Delivery Program	The HRCC Delivery Plan 2013-2017 will be reviewed.  The HRCC Delivery Plan 2017-2021 will be adopted	General Manager  General Manager	Review conducted by Local Government election date. Plan adopted by 30 June 2017.	
2. Ensure level of Grant Funding is maintained.	Complete Grant Application and Returns on time.	The General Manager and Operations Manager will complete applications and returns.	General Manager Operations Manager	Grant returns completed and returned on time by 1 <sup>st</sup> September annually.	
3. Ensure Council Policies and Procedures are up to date and current.	Review and adopt Policies and Procedures by review date.	The General Manager and Operations Manager to conduct annual policy and procedure reviews and submit to Council for adoption.	General Manager Operations Manager	Policies and Procedures reviewed and adopted by review date.	

## Operational Targets for 2017/18 by Council Area

### **Blacktown City Council**

Total Number of Properties Inspected:	709
Total Weed Control:	141.45 HA
Educational Events:	6

### **Hawkesbury City Council**

Total Number of Properties Inspected:	708
Total Weed Control:	119.0 HA
Educational Events:	7

### **Penrith City Council**

Total Number of Properties Inspected:	709
Total Weed Control:	130.45 HA
Total Roadside Weed Control:	6

### **The Hills Shire Council**

Total Number of Properties Inspected:	709
Total Weed Control:	130.45 HA
Educational Events:	6

# Fees Levied by Council 2017/18

## Private Works

When Council undertakes work additional to those prescribed by the Delivery Program 2017-2021 and Annual Operational Plan 2017-18, the following fees are to be charged. These fees also apply to works conducted on private property or for other Councils and Government Agencies.

## Labour

<b>HRCC Labour Costs</b>	
	<b>Hourly Rate 2017-18</b>
Weed Controller	\$58.77
Additional Governance Charge*	\$10.34
Weeds Inspector	\$85.69
Property Inspection**	\$171.38
Administration / Project Mgt.	\$96.06

\* this charge (+30%) is only applied to the hourly rate for the management of State and Commonwealth grants which require application of governance costs and a higher reporting standards as prescribed by the conditions of the funding contract.

\*\* Flat fee. Also charged for non-compliance with regulatory directions to cover administration and re-inspection costs.

## Plant

HRCC only hires out plant with at least one operator (no dry hire) based on the hourly Weed Control Labour rate above. All plant must be hired for a minimum of two hours (unless noted), which is timed from the time it leaves the depot to the time it returns.

<b>HRCC Plant Hire</b>	
	<b>2017-18 Hourly Rate</b>
Weed Harvester*	\$189.95
Transporter*	\$77.65
Truxor*	\$179.95
Chipper	\$51.24
5.3 m Boat	\$44.84
Tinnie Boat	\$44.84
Spray Truck	\$42.27
Shore Conveyer	\$16.65
Hilux 4x4	\$25.62

**\*minimum four (4) hour hire**

## Herbicide

The herbicide cost varies according to the chemical being used, and an additional 25% on-cost is applied to the purchase price of the chemical.

## Council Contribution Charge

Member Councils are to be charged \$171,517 +GST per Council for 2017/18.

## Lead Agency Charge

HRCC is to charge the NSW Weeds Action Program Sydney Application 10% of 2017/18 Year 2 Grant Allocation for its lead agency project management role.

## Other Fees and Charges

The following "Certificate" fees will be charged by Council in 2017/18:

Certificate Clause 28(2) Biosecurity Act 2015 Notices	- \$200
Cancellation Fee for Clause 28 Certificates	- \$30
Private Land Weed Inspection	- \$166/hr

## Sale of Chemical

Council does not sell chemical.

# Capital Works Projects

In 2017/18 Council will purchase and dispose the following items:

### **Asset Purchases 2017-18**

- Toyota Hilux dual cab 1 \$48,000
- Toyota Hilux dual cab 2 \$48,000
- Toyota Hilux extra cab \$44,000
- Toyota Rav 4 \$45,000
- Weed Mapping Hardware \$5,000
- Computer and IT upgrades \$10,000
- Depot and Office Upgrades \$15,000
- Tipping Trailer \$7,000

### **Asset Disposals 2017-18**

- Toyota Hilux dual cab 1 \$27,000
- Toyota Hilux dual cab 2 \$27,000
- Toyota Kluger \$28,000
- Transport Barge \$10,000

# Council Budget 2017/18

## The Bottom Line

HRCC budget is set to aim for a deficit budget in 2017/18 (-\$74,625). This is a strategic decision to allow capacity to be developed in HRCC in related, but broader areas of operations. In particular, this will allow for increased staff involvement in Natural Resource Management projects such as tree planting, pest animal control, soil conservation and bush regeneration. Over time it is expected this will create new funding markets that allow HRCC to return to a neutral budget position. This approach will mean that there will be no reduction in HRCC core role as a Local Control Authority, with outputs in these areas continuing to increase at 5% per annum.

## Income

The income is budgeted to increase by \$20,000 (1%) in 2017-18 for HRCC is based on a combination of Council Contributions (47%) and operating grants from external authorities (37%). These grants have existing contract arrangements with the Department of Primary Industries. The remaining 16% is as a result of HRCC's own income generation for external services.

## Expenditure

HRCC's biggest expenditure item is staff. The organisation will move into the new FY with 17 positions, three more than the previous year, representing 69% of our costs. The remaining 31%, in declining order is composed of; depreciation, plant running, administration, governance, depot and office maintenance. The increase in expenditure of 1% is based on servicing new initiatives to increase county council capacity.

<i>BUDGET PROJECTION 2017-18</i>		Last Year 2015/16	This Year 2016/17	BUDGET	Projection
		ACTUALS	FORECAST	2017/18	2018/19
<b>INCOME</b>					
	Total Operating Income	\$1,372,957	\$1,456,390	\$1,476,329	\$1,553,860
	Total Capital Funding Income	\$47,591	\$192,273	\$227,000	\$159,500
	<b>TOTAL INCOME</b>	\$1,420,548	\$1,648,663	\$1,703,329	\$1,713,360
<b>EXPENDITURE</b>					
	Total Operating Expenses	\$1,310,832	\$1,559,228	\$1,550,954	\$1,605,723
	Total Capital Costs	\$0	\$250,826	\$227,000	\$146,188
	<b>TOTAL EXPENDITURE</b>	\$1,310,832	\$1,810,054	\$1,777,954	\$1,751,910
<b>OVERALL BUDGET RESULT</b>					
	Operating	\$62,125	(\$102,838)	(\$74,625)	(\$51,863)
	Capital	\$47,591	(\$58,554)	\$0	\$13,313
	<b>NET BUDGET RESULT</b>	\$109,716	(\$161,391)	(\$74,625)	(\$38,550)

<b>PROJECTED INCOME 2017-18</b>		<b>Last Year 2015/16</b>	<b>This Year 2016/17</b>	<b>BUDGET</b>	<b>Projection</b>
		<b>ACTUALS</b>	<b>FORECAST</b>	<b>2017/18</b>	<b>2018/19</b>
<b>User Charges &amp; Fees</b>					
	External Contract Work	\$ 28,501	\$ 35,000	\$40,250	\$60,000
	Certificates	\$ 4,478	\$ 4,780	\$4,923	\$5,022
	<i>Total User Charges &amp; Fees</i>	\$ 32,979	\$ 39,780	\$45,173	\$65,022
<b>Interest</b>					
	Interest on Investments	\$54,174	\$49,442	\$50,000	\$52,250
	<i>Total Interest</i>	\$ 54,174	\$ 49,442	\$50,000	\$52,250
<b>Other Revenues</b>					
	Leaseback Fees	\$ 17,302	\$ 20,946	\$21,993	\$23,093
	Government Traineeship Rebate	\$ -	\$ 5,000	\$5,000	\$5,000
	Gain on Plant sales	\$ 7,208	\$ -	\$5,000	\$0
	Leases		\$ 8,000	\$8,400	\$8,820
	Other	\$ 39,589	\$ 25,317	\$25,000	\$80,000
	Lead Agency WAP	\$ 109,891	\$ 95,000	\$97,000	\$99,425
	<i>Total Other Revenues</i>	\$ 173,990	\$ 154,263	\$162,393	\$216,338
<b>Operating Grants</b>					
	NSW DPI Aquatic Weed Control Program	\$ 97,600	\$ 97,600	\$ 97,600	\$ 97,600
	Local Landcare Coordinator	\$ -	\$ 50,000	\$ 50,000	\$ 30,000
	20 Million Trees		\$ 45,913	\$ 22,138	\$ 22,000
	20 Million Trees CarryOver		\$ -	\$ 22,956	
	Other Grant Programs	\$ 31,763	\$ 24,000	\$20,000	\$60,000
	NSW DPI Weed Action Program	\$ 318,475	\$ 319,464	\$320,000	\$304,000
	<i>Total Grants (Operating)</i>	\$ 447,838	\$ 536,977	\$532,694	\$513,600
<b>Member Contributions</b>					
	Constituent Councils	\$ 663,976	\$ 675,928	\$ 686,068	\$706,650
	<i>Total Contributions</i>	\$ 663,976	\$ 675,928	\$686,068	\$706,650
<b>Total Operating Income</b>		\$ 1,372,957	\$ 1,456,390	\$ 1,476,329	\$1,553,860
<b>Capital Funding Income</b>					
	Sale of Assets	\$ 47,591	\$ 107,273	\$ 20,000	\$ 159,500
	Transfer from Plant Reserve (Plant)	\$ -	\$ 50,000	\$192,000	\$0
	Transfer from Reserves - Furniture & Computers		\$ 15,000	\$15,000	\$0
	Transfer from Reserves - Buildings & Depot		\$ 20,000	\$0	\$0
	<b>Total Capital Funding Income</b>	\$ 47,591	\$ 192,273	\$227,000	\$159,500
<b>TOTAL INCOME</b>		\$ 1,420,548	\$1,648,663	\$1,703,329	\$1,713,360

<b>PROJECTED EXPENDITURE</b>		<b>Last Year 2015/16</b>	<b>This Year 2016/17</b>	<b>BUDGET</b>	<b>Projection</b>
		<b>ACTUALS</b>	<b>FORECAST</b>	<b>2017/18</b>	<b>2018/19</b>
<b>Employee Costs</b>					
	Salaries & Wages, incl. ELE	\$777,465	\$ 973,605	\$977,717	\$1,007,048
	Superannuation	\$67,542	\$ 83,526	\$92,092	\$53,389
	Workers' Compensation	\$18,851	\$ 48,510	\$40,098	\$23,646
	Training	\$20,532	\$ 23,647	\$15,000	\$15,750
	<i>Total Employee Costs</i>	\$884,390	\$1,129,288	\$1,124,907	\$1,099,834
<b>Depreciation</b>					
	Depreciation (Plant)	\$88,225	\$72,220	\$75,831	\$116,444
	Depreciation (Non-Plant)	\$25,676	\$27,798	\$29,188	\$30,422
	<i>Total Depreciation</i>	\$113,901	\$100,018	\$105,019	\$146,866
<b>Other Expenses</b>					
	Chemicals	\$ 10,332.0	\$ 22,811	\$23,951	\$25,149
	Plant running	\$ 95,266.0	\$ 93,685	\$95,000	\$99,832
	Depot & General Expenses	\$ 10,332.0	\$ 12,000	\$12,120	\$12,726
	GIS System	\$ 1,602.0	\$ 15,000	\$15,000	\$15,450
	Landcare Exp.	\$ -	\$ -		\$15,000
	20 Mil Trees Exp.	\$ -	\$ -	\$10,000	\$22,000
	20 Mil Trees Carry Over	\$ -	\$ 22,956	\$0	
	Administration expenses	\$ 136,339	\$ 104,000	\$104,000	\$106,080
	Governance costs	\$ 58,670	\$ 59,470	\$60,956	\$62,785
	<i>Total Other Expenses</i>	\$312,541	\$329,921	\$321,028	\$359,022
<b>Total Operating Expenses</b>		\$1,310,832	\$1,559,228	\$1,550,954	\$1,605,723
<b>Capital Costs</b>					
	Plant - Purchases	\$0	\$163,937	\$192,000	\$270,000
	Buildings & Depot - Purchases	\$0	\$0	\$15,000	\$15,000
	Furniture & Office Equipment	\$0	\$6,889	\$20,000	\$2,000
	Other - Truxor	\$0	\$80,000	\$0	\$0
	Profit & Loss on Sale of Assets	\$0	\$0	\$0	(\$140,813)
	<b>Total Capital Costs</b>	\$0	\$250,826	\$227,000	\$146,188
<b>TOTAL EXPENDITURE</b>		<b>\$1,310,832</b>	<b>\$1,810,054</b>	<b>\$1,777,954</b>	<b>\$1,751,910</b>



<b>Balance Sheet</b>		2015-2016	2016-2017	2017-2018	2018-2019
		\$	\$	\$	\$
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash & Cash Equivalents	\$	159,000	\$ 97,627	\$ 28,021	\$ 36,337
Investments	\$	1,240,000	\$ 1,240,000	\$ 1,340,000	\$ 1,440,000
Receivables	\$	78,000	\$ 78,000	\$ 78,000	\$ 78,000
Inventories	\$	3,000	\$ 3,000	\$ 3,000	\$ 3,000
Other	\$	3,000	\$ 3,000	\$ 3,000	\$ 3,000
Non-current assets classified as held for sale	\$	-	\$ -	\$ -	\$ -
<b>Total Current Assets</b>	<b>\$</b>	<b>1,483,000</b>	<b>\$ 1,421,627</b>	<b>\$ 1,452,021</b>	<b>\$ 1,560,337</b>
<b>Non-Current Assets</b>					
Investments	\$	-	\$ -	\$ -	\$ -
Receivables	\$	-	\$ -	\$ -	\$ -
Inventories	\$	-	\$ -	\$ -	\$ -
Infrastructure, Property, Plant & Equipment	\$	613,400	\$ 571,935	\$ 466,916	\$ 306,738
Other - Land @ Valuation	\$	556,600	\$ 556,600	\$ 556,600	\$ 556,600
<b>Total Non-Current Assets</b>	<b>\$</b>	<b>1,170,000</b>	<b>\$ 1,128,535</b>	<b>\$ 1,023,516</b>	<b>\$ 863,338</b>
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>2,653,000</b>	<b>\$ 2,550,162</b>	<b>\$ 2,475,537</b>	<b>\$ 2,423,674</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Payables	\$	309,000	\$ 309,000	\$ 309,000	\$ 309,000
Borrowings	\$	-	\$ -	\$ -	\$ -
Provisions	\$	150,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>Total Current Liabilities</b>	<b>\$</b>	<b>459,000</b>	<b>\$ 459,000</b>	<b>\$ 459,000</b>	<b>\$ 459,000</b>
<b>Non-Current Liabilities</b>					
Payables	\$	-	\$ -	\$ -	\$ -
Borrowings	\$	-	\$ -	\$ -	\$ -
Provisions	\$	33,000	\$ 33,000	\$ 33,000	\$ 33,000
<b>Total Non-Current Liabilities</b>	<b>\$</b>	<b>33,000</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>
<b>TOTAL LIABILITIES</b>	<b>\$</b>	<b>492,000</b>	<b>\$ 492,000</b>	<b>\$ 492,000</b>	<b>\$ 492,000</b>
<b>NET ASSETS</b>	<b>\$</b>	<b>2,161,000</b>	<b>\$ 2,058,162</b>	<b>\$ 1,983,537</b>	<b>\$ 1,931,674</b>
<b>EQUITY</b>					
Retained Earnings	\$	1,226,000	\$ 1,123,162	\$ 1,048,537	\$ 996,675
Revaluation Reserves	\$	935,000	\$ 935,000	\$ 935,000	\$ 935,000
<b>TOTAL EQUITY</b>	<b>\$</b>	<b>2,161,000</b>	<b>\$ 2,058,162</b>	<b>\$ 1,983,537</b>	<b>\$ 1,931,675</b>

<b>Projected Cash Flows</b>					
		2015-2016	2016-2017	2017-2018	2018-2019
		\$	\$	\$	\$
<b>Cash Flows from Operating Activities</b>					
<b>Receipts:</b>					
Rates & Annual Charges		\$ 663,976.00	\$ 675,928.00	\$ 686,068.00	\$ 706,650.04
User Charges & Fees		\$ 32,979.00	\$ 39,780.00	\$ 45,173.40	\$ 65,021.87
Investment & Interest Revenue Received		\$ 54,174.00	\$ 49,442.00	\$ 50,000.00	\$ 52,250.00
Grants & Contributions		\$ 447,838.00	\$ 536,977.00	\$ 532,694.00	\$ 513,600.00
Bonds & Deposits Received		\$ -	\$ -	\$ -	\$ -
Other		\$ 173,990.00	\$ 154,263.00	\$ 162,393.30	\$ 216,337.97
<b>Total</b>		<b>\$ 1,372,957.00</b>	<b>\$ 1,456,390.00</b>	<b>\$ 1,476,328.70</b>	<b>\$ 1,553,859.87</b>
<b>Payments:</b>					
Employee Benefits & On-Costs		\$ 884,390.00	\$ 1,129,288.28	\$ 1,124,907.06	\$ 1,099,834.08
Materials & Contracts		\$ -	\$ -	\$ -	\$ -
Decrease in ELE		\$ -	\$ -	\$ -	\$ -
Other Expenses		\$ 312,541.00	\$ 329,921.18	\$ 321,027.80	\$ 359,022.45
<b>Total</b>		<b>\$ 1,196,931.00</b>	<b>\$ 1,459,209.46</b>	<b>\$ 1,445,934.86</b>	<b>\$ 1,458,856.52</b>
<b>Net Cash provided (or used in) Operating Activities</b>		<b>\$ 176,026.00</b>	<b>-\$ 2,819.46</b>	<b>\$ 30,393.84</b>	<b>\$ 95,003.35</b>
<b>Cash Flows from Investing Activities</b>					
<b>Receipts:</b>					
Sale of Infrastructure, Property, Plant & Equipment		\$ 47,590.91	\$ 192,272.73	\$ 227,000.00	\$ 159,500.00
Other Investing Activity Receipts		\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 47,590.91</b>	<b>\$ 192,272.73</b>	<b>\$ 227,000.00</b>	<b>\$ 159,500.00</b>
<b>Payments:</b>					
Purchase of Infrastructure, Property, Plant & Equipment		\$ -	\$ 250,826.37	\$ 227,000.00	\$ 146,187.50
Other Investing Activity Payments		\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ 250,826.37</b>	<b>\$ 227,000.00</b>	<b>\$ 146,187.50</b>
<b>Net Cash provided (or used in) Investing Activities</b>		<b>\$ 47,590.91</b>	<b>-\$ 58,553.64</b>	<b>\$ -</b>	<b>\$ 13,312.50</b>
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>		<b>\$ 223,616.91</b>	<b>-\$ 61,373.10</b>	<b>\$ 30,393.84</b>	<b>\$ 108,315.85</b>
plus: <b>Cash &amp; Cash Equivalents - beginning of year</b>		<b>-\$ 64,616.91</b>	<b>\$ 159,000.00</b>	<b>\$ 97,626.90</b>	<b>\$ 28,020.74</b>
Transfer from Main Account		\$ -	\$ -	\$ -	\$ -
Transfer to Main Account		\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
<b>Cash &amp; Cash Equivalents - end of the year</b>		<b>\$ 159,000.00</b>	<b>\$ 97,626.90</b>	<b>\$ 28,020.74</b>	<b>\$ 36,336.59</b>
<b>Total Cash, Cash Equivalents &amp; Investments</b>		<b>\$ 159,000.00</b>	<b>\$ 97,626.90</b>	<b>\$ 28,020.74</b>	<b>\$ 36,336.59</b>
<b>Investments</b>					
		2015-2016	2016-2017	2017-2018	2018-2019
		\$	\$	\$	\$
Start of Year		\$ 1,240,000.00	\$ 1,240,000.00	\$ 1,240,000.00	\$ 1,340,000.00
Transfer from Main Account		\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
Transfer to Main Account		\$ -	\$ -	\$ -	\$ -
End of Year		\$ 1,240,000.00	\$ 1,240,000.00	\$ 1,340,000.00	\$ 1,440,000.00

